



ROBERT BENTLEY
GOVERNOR

JIM BYARD, JR.
DIRECTOR

STATE OF ALABAMA

November 30, 2016

MEMORANDUM

TO: All Interested Parties
Land and Water Conservation Fund
Recreational Trails Program

FROM: Jim Byard, Jr., Director 
Alabama Department of Economic and Community Affairs

RE: Combination Application Workshop

The Alabama Department of Economic and Community Affairs is sponsoring a second application workshop on **Tuesday, December 13, 2016**, at the Center for Commerce, 401 Adams Avenue, 7th Floor Auditorium, Montgomery, Alabama. Both the Land and Water Conservation Fund (LWCF) and the Recreational Trails Program (RTP) application processes will be covered. Registration will begin at 12:30 p.m. and the workshop will begin at 1:00 p.m. and end by 5:00 p.m. Participants can access the Center for Commerce parking deck from the South Decatur Street entrance by entering the code 2133#.

Preregistration is required. To preregister, please call Kim Martin at (334) 353-3151 or email her at kim.martin@adeca.alabama.gov by Friday, December 9, 2016. Please provide the name(s) of the workshop attendees and the organization they will be representing.

Please Note: This workshop is being held to accommodate individuals unable to attend the first LWCF and RTP application workshops held on November 15, 2016. It is not necessary to attend both workshops.

The workshop will be accessible to all persons. If you have a disability that requires special services, materials, or assistance please notify Ms. Martin when you preregister. We look forward to working with you during the next funding cycle.

JB:CGD:km